

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES	
			J	1	4
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 07-Jan-2003	4. REQUISITION/PURCHASE REQ. NO. W58XUW-2345-3345		5. PROJECT NO.(If applicable)	
6. ISSUED BY USAED, KANSAS CITY 760 FEDERAL BUILDING 601 E 12TH STREET KANSAS CITY MO 64106-2896	CODE W58XUW	7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			X	9A. AMENDMENT OF SOLICITATION NO. DACA41-03-T-0001	
			X	9B. DATED (SEE ITEM 11) 19-Dec-2002	
				10A. MOD. OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS		
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  REVISIONS TO THE SCOPE OF WORK, see the attached.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  07-Jan-2003	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**The following revisions are hereby incorporated into the solicitation.**

## **Scanning Job through the US Army Corps of Engineers**

**Time Frame:** 3 weeks turnaround for scanning documents and creating CDs

**Quantity:** 26 boxes

**Location:** Boxes may be removed from the premises for scanning and creating CDs

**Type of Documents for Scanning (combination of):**

Bound documents, both 3-ring binders and combs, must be rebound after scanning

Individual pages which are stapled or paper clipped together do not need to be re-stapled, re-clipped, etc. after scanning

Some double-sided documents (approx. 50% of total job)

Large figures (black and white)- will need to be resized to 11 X17 and then scanned, they will also need to be separated from the other documents for storage

Individual documents, such as e-mails, correspondence, etc.

Color figures- need to be scanned and remain in color (approx. 10% of total job)

**Scanning Requirements:**

The Index and Executive Summary pages of each document will be scanned as an OCR Microsoft word document, the rest of the document may be also in OCR depending on the first scanned disk results.

The remaining pages in that document may be scanned as an adobe image file, PDF (approx. 85% of total job) .

Each Disk will be numbered and labeled such as - Weldon Springs disk # \_\_.

Each file will be named appropriately with date. e.g. Site Cleanup-May2001

Provide an electronic and hard copy of the Alphabetical Listing of where each document is located with the corresponding disk number.

**e.g. FILE NAME**  
Site Cleanup-May2001

**DISK LOCATION**  
disk #2

In cases of non-bound forms such as e-mails, correspondence, label as:

**e.g. FILE NAME**  
Misc. E-mail on Site Cleanup-May2001

**DISK LOCATION**  
disk#3

Provide the first scanned disk for examination, with OCR and without OCR prior to scanning the remaining documents. This will allow us to determine if any changes in scanning format are needed, and ensure all documents are readable on our computer systems.

Ensure there is no duplication of documents scanned.

**Additional Information:**

Documents range from 8.5 X 11 (approx. 85% of total )to figures 1.5' X 1.5' (approx. 10% of total) and as large as 5' X 5'(approx. 1% of total)

Estimate 3000 items per box, with a grand total of 75,000 pieces

Color documents are mixed with the rest of the documents, often figures in bound reports

Large black and white figures are generally 1.5' X 1.5' and must be resized to 11 X 17 for scanning (some figures as large as 5' X 5', estimate 1% of total)

The OCR word document must resemble the format of the original

There are some blue prints

The pages are a mix of both originals and copies, the conditions of these documents are in good condition.

The physical size of the box is 10" X 12" X 15"

There is double sided documents, estimate 50% of total

No security clearance for handling documents

QC is required after scanning

Standard resolution is required

Job is considered medium litigation for estimate