

Section G

Contract Administration Data

G.1 DFARS 252.201-7000: Contracting Officer's Representative (Dec 1991)

Contracting Officer's Representative means an individual designated in accordance with subsection 201.602-2 of the Department of Defense Federal Acquisition Regulation Supplement and authorized in writing by the Contracting Officer to perform specific technical or administrative functions.

If the Contracting Officer designates a Contracting Officer's Representative (COR), the Contractor will receive a copy of the written designation. It will specify the extent of the COR's authority to act on behalf of the Contracting Officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

G.2 Submission and Payment of Invoices

The Government will pay the Contractor for utility service through a monthly service charge. Subject to the provisions set forth in Section B, utility services will be billed according to the Sub-CLIN items in Schedule [B-1](#), [B-2](#), [B-3](#), or [B-4](#) on a monthly basis.

The Contractor shall prepare and send one original invoice to the Installation for payment by the 25th day of each month for the previous month's billing period. Invoices shall be sent to the recipient and address identified in the utility-specific attachments (see [Section J](#)).

G.3 Accounting Procedures

The Contractor shall maintain a system of accounts acceptable to the Government depending on the pricing option proposed in B.4.

The Contractor shall maintain records of all costs and payments associated with the provision of utility service(s) to the Installation using the National Association of Regulatory Utility Commissioner's (NARUC) Uniform System of Accounts (USOA) or an alternative USOA acceptable to the Government.

The USOA may be supplemented by the Contractor's standard accounting procedures and generally recognized accounting practices and principles, as long as such supplemental procedures and practices are consistent with the NARUC (or an accepted alternative) USOA. Offerors lacking an acceptable accounting system will be determined non-responsible and ineligible for award.